

LEAD MINISTER JOB DESCRIPTION

PURPOSE OF THE POSITION

Provide leadership, vision, spiritual direction, pastoral care, discipleship, and management for Jerome Christian Church (JCC)

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Cast vision and oversee the implementation of strategies to achieve JCC's mission
- Develop and maintain discipleship programming, providing growth opportunities for the body beyond Sunday morning worship, guiding the spiritual development of the membership
- Develop and oversee a comprehensive strategy to fulfill the church's mission throughout the week in conjunction with the Sunday morning service
- Provide overall leadership of services including the worship experience, children's ministry, hospitality, and general operations
- Provide oversight and direction for midweek ministries including small groups, adult classes, local missions, and student ministry
- Act as JCC's point of contact for all questions regarding the church, its doctrine, activities, etc.
- Deliver sound, doctrinal preaching up to 8 times a year and teach in areas such as Sunday School, Wednesday nights, small group, etc.
- Lead and train others in evangelistic calling, encouraging decisions for Christ
- Open Sunday morning worship, when needed, with announcements and prayer
- Provide effective communication between staff meetings and monthly elder/minister meetings
- Develop and direct a "Next Steps" ministry for new members
- Assist the elders with the community care needs of JCC, including hospital, home, and care facility visitations
- Balance and manage the JCC calendar

STAFF SUPERVISION AND DEVELOPMENT

- Lead and mentor staff in their respective areas of ministry, including the following responsibilities:
 - Direct oversight of the JCC staff team as it relates to day-to-day ministry and operational activities
 - Plan and facilitate JCC staff meetings
 - Oversee staff training and development
 - Empower staff and volunteer leaders to lead the ministries and operations

TIME OFF

- One weekday to be determined and established by the Minister and Elders
- Holidays as defined by Governmental Agencies will be taken as time off with pay. Those that fall on a Sunday will be taken on the following Monday.
- Paid time off based on experience