

Child's Name: _____
First Last

Date: _____

Emergency Medical Authorization / Waiver of Liability

Jerome Christian Church * 9535 E. 100 S. * Greentown, IN 46936 * (765) 628-3126

Mother's / Guardian's Name: _____

Father's / Guardian's Name: _____

Child resides with: (circle all that apply) Mother Father Guardian

Child's Address: _____ Birth Date: ____/____/____
Home Phone: (____) _____

Other Phone: (____) _____ for _____

Other Phone: (____) _____ for _____

- I hereby give permission for my child to participate in children's ministry activities and to be bound by all church policies in force.
- I attest that my child is in good physical condition and possesses age-appropriate mental capacity, except as listed below. I desire that my child participate in the full range of church activities, and acknowledge that the natural conditions of the event and the interaction with other children of various ages may subject my child to a risk of injury.
- I, therefore, release the church from any responsibility other than normal supervision and care. In case of accident, I will not hold Jerome Christian Church, its board of officers, its staff, or its volunteers liable. Further, I waive any claim or cause of action against the foregoing parties, which may arise as a result of an accident or an injury to my child.
- In case of an emergency, and in the event reasonable attempts to contact custodial parents or guardians in person or at the phone numbers listed above, have been unsuccessful, I hereby give my consent for
 - (1) the administration of any treatment deemed necessary by Dr. _____ (preferred physician) at _____ (phone), or Dr. _____ (preferred dentist) at _____ (phone), or in the event the designated practitioner is not available, by another licensed physician or dentist; and
 - (2) the transfer of the child to _____ (preferred hospital) or any hospital reasonably accessible.

• Doctor calls, treatment, or hospitalization are to be charged to our family insurance or to me personally.
Health Insurance Company: _____ Policy or Group #: _____

- I understand that Jerome Christian Church, its board of officers, its staff, or its volunteers will not be held responsible for any articles lost, stolen, or left at the church.
- I understand it is my responsibility to inform, in writing, the appropriate Children's Ministry Minister of changes in my child's health, custody arrangements, or other relevant information. I will supply copies of related records as requested by the Children's Ministry Minister.
- Facts concerning the child's health and development, including allergies, medications being taken, physical impairments, developmental concerns, or behavioral tendencies to which a caregiver or physician should be alerted: _____

- I understand that these facts concerning my child's health and development will not be considered to be confidential in accordance with efforts made to inform caregivers and provide appropriate care for my child.

Date: _____ Parent / Guardian Signature: _____

*****THIS FORM IS TO BE COMPLETED BY A PARENT OR GUARDIAN. CHILDREN WHO ATTEND JCC CHILDREN'S MINISTRY PROGRAMS MUST HAVE AN EMERGENCY MEDICAL FORM / WAIVER OF LIABILITY ON FILE.** Revised 9/10

FOR OFFICE USE ONLY:

(Please initial on line when completed.)

____ EMA / Waiver completed	____ Database updated	____ Health / Devt. Questionnaire sent (date _____)
____ Enrollment completed	____ ID # _____	____ KISS card updated

Jerome Christian Church's Children's Ministry's Statement of Policies

- Every child who attends an JCC Children's Ministry program or special event must have a completed Emergency Medical Authorization / Waiver of Liability form on file prior to the child attending the program or event. New guests attending weekly programs may be temporarily exempted from this requirement.
- Emergency Medical Authorization / Waiver of Liability forms will be updated annually. Forms that have been on file for more than one year will be discarded.
- An enrollment form (for regular programs) or a registration form (for special events) must be completed for a child to attend the program or event.
- During regular programs parents / guardians will remain on JCC premises unless they notify the caregiver.
- Head teachers are JCC members, are approved by the board of elders, and should complete basic training requirements as they are offered.
- Efforts are made to keep adult to child ratios to 1:4 for infants and toddlers, 1:10 for two-year-olds through kindergarteners, and 1:20 for elementary-aged children. Occasionally this ratio may be increased due to last-minute cancellations by volunteers or to unexpectedly large numbers of children participating in a program or event.
- Each child participating in JCC Children's Ministry programs will be supervised at all times until the child is returned to the parent's / guardian's care.
- Any child who displays the following symptoms within 24 hours prior to the program or event will be asked not to attend the program or event: temperature of 100 degrees or higher, extremely runny nose or runny nose with yellow or greenish discharge, diarrhea, vomiting, excessive coughing, questionable rash, exposure to contagious illness, sore throat, stomachache. (If symptoms recur when medication runs its course, the child should not attend the program or event.)
- Medication never will be administered to a child by an JCC volunteer or staff member, except under unavoidable circumstances with prior detailed parent 's / guardian's consent and instruction.
- Young children will not be permitted to cry for more than ten minutes. At that time, a parent / guardian will be summoned.
- Discipline provided by JCC volunteers or staff will be age-appropriate. Techniques will usually include redirection, verbal reminders, removal of child from his/ her group for a short time, or loss of privileges. Parents / Guardians will be informed of chronic or extremely disruptive or dangerous behavior. Physical punishment never will be administered by a JCC volunteer or staff member.
- A child will not be isolated with an adult.
- Volunteers or staff who suspect child abuse will report their suspicions to the appropriate Children's Minister. The designated reporting agency will then be notified within 24 hours.
- Children will not be transported (except in an emergency situation) without securing written or verbal permission from a parent / guardian in advance. Special events that require transportation of participating children will require permission granted as part of the event registration form.
- Children who receive minor injuries while in the care of a JCC volunteer or staff member will be treated at the location of the event, and parents / guardians will be informed. Children who receive more serious injuries while in the care of an JCC volunteer or staff member will be treated at the location until a reasonable attempt has been made to contact the parents / guardians. If a parent / guardian cannot be located, the child will be treated according to the Emergency Medical Authorization.
- Children in kindergarten and younger will be required to wear an identification tag which corresponds to a parent's / guardian's claim tag or security card. Children will only be released to an adult with the corresponding claim tag or security card. If a claim tag or security card is lost, the appropriate Children's Minister (or, in his / her absence, the person in charge of the event or program) will be notified and will be responsible for determining a solution. Parents / guardians without a claim tag or security card may be asked to provide identification or other proof upon request.
- In the event of an emergency that requires evacuation, caregivers will be responsible for taking the children in their care to a designated meeting place. Parents / guardians should meet their children there as soon as possible. (Details are available in each classroom.)
- Any questions about these policies should be directed first to the appropriate Children's Minister, then to the Senior Minister, and finally to the board of elders.

Dear Parents / Guardians:

Our goal in requiring you to complete this form is to provide for the safety and appropriate care of your child while he or she attends JCC programs and events. Please do not be intimidated by the serious nature of this information; we pray that you will be confident in leaving your child in our care, knowing that we are concerned for his or her physical **and** spiritual well-being. Please feel free to contact one of us if you have any questions or concerns.

In His Service,
Daryl Amis (Children's Minister)

Revised 9/10